

NAMING OF SCHOOL DISTRICT FACILITIES

The Board of Education believes names given to district facilities should have special significance to the community, its traditions, and values. The naming of buildings and other facilities provides an opportunity to recognize the contributions of individuals or groups to education and to the life of our communities or to recognize the significance of the neighborhood, area, or community in which the school or facility resides.

Upon notice from the Board of Education that naming or renaming of a school facility or school is being considered the superintendent or his/her designee shall:

1. Appoint an ad-hoc committee of district employees, parents, and community representatives that fairly represent the demographic composition of the community.
2. Assist the committee in developing a process for soliciting recommendations for the naming or renaming of a school facility and help the committee in developing a process for reducing the number of proposed names to a list of no more than five names.
3. Names selected for the short list and further consideration must conform to the criteria outlined in this board policy. The criteria includes:
 - Cultural or geographic terms that are clearly identifying, widely known and recognized.
 - Names of individuals who have made a significant contribution to the field of education or the community, county, state, or nation.
 - Names that reflect the diversity of the community, state, and nation.
 - Names or terms that are not offensive to all ethnic, cultural, and/or minority groups.
 - Names or terms that reflect the beliefs and values of the school district.
4. Develop a process whereby building staff, parents, community members and students will have an opportunity to have input on the selection of the final name for consideration.
5. Inform the board, in writing, announcing the committee's recommendation for the naming or renaming of a school building or school facility.
6. The committee will formally present their recommendation during a regularly scheduled meeting of the Board of Education.
7. The consideration of naming or renaming a school facility will be placed before the board for adopted no sooner than the next regularly scheduled meeting of the board.

Legal Reference: Iowa Code §§ 280.3, .12, .14; 297 (2011).

Cross Reference: 801 Site Acquisition and Building Construction

Approved: 9/26/2011

Reviewed _____

Revised _____

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Upon notice from the Board of Education that a petition has been received containing a request to rename an existing school facility, the superintendent or his/her designee shall:

1. Appoint an ad hoc committee of district employees, parents, and community representatives that fairly represent the demographic composition of the community.
2. Assist the committee in reviewing the request to change the name of an existing school facility using the criteria set forth in this policy.
3. If the proposed name is consistent with board policy, assist the committee in developing a process whereby all building staff and parents with children attending the school have an opportunity to vote in support or opposition of renaming the school facility.
4. If the request to rename a school facility is approved by 60 percent of all staff and parents of the students currently attending the school.
5. Inform the board, in writing, announcing the committee's recommendation for the naming or renaming of a school building or school facility.
6. The committee will formally present their recommendation during a regularly scheduled meeting of the Board of Education.
7. The consideration of naming or renaming a school facility will be placed before the board for adoption no sooner than the next regularly scheduled meeting of the board.