

USE OF SCHOOL FACILITIES BY COMMUNITY GROUPS

It is the belief of the Clinton Community School District Board of Directors that the school facilities should be made available for use in the community to meet a reasonable need. The Clinton Community School District's Facilities will be made available to the following groups when:

- the use in no way interferes with school activities;
- the use is consistent with State law;
- the Activity sponsored is lawful and conforms to regulations of the school;
- the renting organization is responsible and will exercise care in the use of such facilities; and
- a contract is signed between the renter and the District when necessary.

Specifically excluded are public dances, boxing matches, and professional wrestling or any activity for which private, for-profit facilities are available. School facilities are not available for private individual usage.

It shall be the general policy of the Board not to permit individuals or groups from outside the Clinton Community to use the school facilities unless they are sponsored by a regular community organization.

The Superintendent and the Chief Financial Officer will judge the appropriateness of the request. Guiding principles for judging acceptability will be good taste, community welfare, time, etc.

CLASSIFICATION AND PRIORITY OF REQUESTING GROUPS

District facilities are available to the following groups or organizations in the following order of priority. Groups II through V must pay for employee incurred labor and any incurred expenses.

- GROUP I Officially organized groups of students of the District
- GROUP II Officially organized group of employees of the District, Youth Non-Profit Organizations, Parent-Teacher Associations, School Booster Groups, Clinton Recreation Department (Student Programs), and similar organizations, whose primary purpose is to initiate activities, programs or exercises for the benefit of the District or jointly for the benefit of the District and Community.
- GROUP III Clinton Recreation Department (Adult Programs), Clinton Community College, City and County elections, Caucuses, League of Women and Men Voters. Public meetings of City, County, State and Federal government agencies.
- GROUP IV Non-School related community organizations. Such organizations are limited to the following:
  - Civic Clubs, Cultural, Charitable and/or Character-Building Organizations; and
  - Fraternal Organizations and others operating for the benefit of a restricted group when they contribute the net proceeds to local community or civic improvements; and
  - Religious organizations so long as the Group's purpose is extrinsic to the academic functions of the school and the use of school facilities would not be for religious instruction of school-aged children.
- GROUP V Community Based For-Profit Ventures.

GROUPS III, IV, AND V ARE COLLECTIVELY REFERRED TO AS "OUTSIDE ORGANIZATIONS."

Legal Ref.: Iowa Code §§ 276; 278.1(14); 279.8; 288; 297.9-.11(2007)

Cross Ref.: 900.1 School/Community Relations

Approved 2-11-2013

Reviewed \_\_\_\_\_

Revised \_\_\_\_\_

## USE OF SCHOOL FACILITIES BY COMMUNITY GROUPS

Groups in Classifications I and II may use buildings with principal approval subject to the following conditions:

- adequate supervision is provided
- additional school personnel are not required
- restricted kitchen facilities are not used
- the principal agrees to assume responsibility for the use.

Permits will be required for an and all uses from any and all sources. For Classification I and II it will be permissible for a statement of "no charges" being incurred with approval from the Chief Financial Officer or the Superintendent. Questions regarding permits should be addressed by the District's Business Office.

Groups in Classification III may use District facilities on non-school days and after 5:30 PM on school days without charge subject to the following conditions:

- adequate supervision is provided
- additional school personnel are not required
- admission is not charged, and
- kitchen facilities are not used.

Permission by the school principal of selected facility(s) is mandatory. Permits are issued by the Chief Financial Officer in the District Business Office. Where admission is charged, Class III Groups will be charged the applicable fee.

Group IV & V organizations wishing to use a District facility on non-school days and after 5:30 PM on school days must receive a permit for such use. All applications for use of any school building shall be made through the school principal. The principal should indicate approval or disapproval on the application form and forward the application to the Chief Financial Officer's office for further action. These Groups will be charged according to the fee schedule approved by the Board of Education.

Buildings shall not be open to outside Groups except upon receipt of a written permit from the Chief Financial Officer or a representative from the District Business Office.

Restricted areas that will not be available for rental are:

- Wellness Room at CHS
- Weight Room at CHS
- Kitchens in all buildings