

CLASSIFIED EMPLOYEE RESIGNATION

Classified employees who wish to resign shall give notice of their intent to resign and final date of employment 14 days prior to their last working day.

Notice of the intent to resign shall be in writing or verbal to the superintendent or designee.

Legal Reference: Iowa Code §§ 91A.2, .3, .5; 279.19A; 285.5(9) (2013).

Cross Reference: 411.3 Classified Employee Contracts  
413 Classified Employee Termination of Employment

Approved 4/12/2004

Reviewed 8/11/2014

Revised 6/10/19