

CLASSIFIED EMPLOYEE VACATIONS - HOLIDAYS - PERSONAL LEAVE

The board will determine the amount of vacation, holidays, and personal leave that will be allowed on an annual basis for classified employees.

It is the responsibility of the superintendent to make a recommendation to the board annually on vacations, holidays, and personal leave for classified employees. Board approved days are located in the Classified Employee Handbook.

Legal Reference: Iowa Code §§ 1C; 4.1(34); 20.

Cross Reference: 409.1 Licensed Employee Vacations - Holidays - Personal Leave
601.1 School Calendar

Approved _____

Reviewed _____

Revised 6/10/19