

IMPLEMENTATION & MONITORING OF CURRICULUM AND INSTRUCTION

IMPLEMENTATION

Implementation refers to what actually happens in practice as compared to what was supposed to happen. Curriculum implementation includes the provision of organized assistance to staff in order to ensure that the newly developed curriculum and the most powerful instructional strategies are actually delivered at the classroom level. There are two components of any implementation effort that must be present to guarantee the planned changes in curriculum and instruction succeed as intended:

- Understanding the conceptual framework of the content/discipline being implemented; and,
- Organized assistance to understand the theory, observe exemplary demonstrations, have opportunities to practice, and receive coaching and feedback focused on the most powerful instructional strategies to deliver the content at the classroom level.

The superintendent is responsible for curriculum implementation and for determining the most effective way of providing organized assistance and monitoring the level of implementation. A curriculum framework will describe the processes and procedures that will be followed to assist all staff in developing the knowledge and skills necessary to successfully implement the developed curriculum in each content area. Monitoring of curriculum and instruction is the primary responsibility of the building principal and the building teacher leadership team.

It is the responsibility of the superintendent (or designee) to keep the board apprised of curriculum implementation activities, progress of each content area related to curriculum implementation activities, and to develop administrative regulations for curriculum implementation including recommendations to the board.

Legal Reference: 20 U.S.C. § 1232h (2012).
 34 C.F.R. pt. 98 (2012).
 Iowa Code §§ 216.9, 256.7, 279.8, 280.3-.14 (2014).
 281 I.A.C. 12.8(1)(c)(1).

Cross Reference: 101 Educational Philosophy of the School District
 103 Long-Range Needs Assessment
 505 Student Scholastic Achievement
 602 Curriculum Development
 603 Instructional Curriculum

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MONITORING

Curriculum monitoring will be systemic and occur at all levels to ensure that the board-adopted curriculum is being implemented in the way the school district has established. Principals and the teacher leadership team in each building will monitor delivery of the written curriculum and teaching practices by:

- Observing classroom instruction and other activities related to teacher appraisal
- Implementing frequent walk-through observations
- Reviewing lessons
- Conducting professional learning community, team or department meetings
- Conducting periodic review of curriculum documents
- Evaluating the assessment materials utilized in their building

Principals and the teacher leadership team will dedicate much of their time on activities directly related to curriculum, instruction, teaching, and learning. The building principal and the teacher leadership team are keys to the implementation of sound curriculum management practices in an individual school. Additionally, the principal serves as a conduit to provide District information to building staff and to inform the District staff accurately about building efforts. The principal's and the teacher leadership expertise and willingness to manage curriculum at the building level provides the impetus for effective practice throughout the school. It is the responsibility of the superintendent and the other central administration to provide the needed resources, professional development, and on-going assistance to support the efforts of building principals and the teacher leadership teams, as they monitor the implementation of curriculum and work to improve teaching and student learning.

The principal in conjunction with the teacher leadership team and district staff shall identify the learning needs of students served in their buildings by analyzing both formative and summative assessment results.