

VISITORS TO SCHOOL DISTRICT BUILDINGS & SITES

The board welcomes the interest of parents and other members of the school district community and invites them to visit the school buildings and sites. However, since schools are a place of work and learning and due to increased safety and security concerns, certain limits will be set to visits. The building principal is responsible for all persons in the building and on the grounds. Visitors, which include persons other than employees or students, must notify the principal or office of their presence in the facility upon arrival and will need to show state issued ID in the office to be screened with the Raptor system.

Persons who wish to visit a classroom while school is in session are required to provide appropriate identification to the principal and obtain approval from the principal prior to the visit so appropriate arrangements can be made and so class disruption can be minimized. Teachers and other employees shall not take time from their duties to discuss matters with visitors.

Visitors shall conduct themselves in a manner fitting to their age level and maturity and with mutual respect and consideration for the rights of others while attending school events. Visitors failing to conduct themselves accordingly may be asked to leave the premises. Children who wish to visit school must be accompanied by a parent or responsible adult.

It shall be the responsibility of employees to report inappropriate conduct. It shall be the responsibility of the superintendent and principals to take the action necessary to cease the inappropriate conduct. If the superintendent or principals are not available, a school district employee shall act to cease the inappropriate conduct.

Legal Reference: Iowa Code §§ 279.8; 716.7 (1999).

Cross Reference: 220 School Visitation by Board of Directors
902 News Media Relations
904.2 Community Resource Persons and Volunteers

Approved 11/8/1976

Reviewed 6/14/2021

Revised 6/11/2018