

CLEP

The College-Level Examination Program® or CLEP provides students of any age with the opportunity to demonstrate college level achievement through a program of exams in undergraduate college courses. There are 2,900 colleges that grant credit and/or advanced standing for CLEP exams.

By taking one or more CLEP exams in your strong subjects, you will:

- **Save time.** Get college credit for what you already know. Be rewarded for what you've learned through independent study, advanced high school courses, noncredit adult courses, or professional development.
- **Save money.** Compare the cost of a CLEP exam, just \$80, to hundreds – even thousands – of dollars in tuition. CLEP exams are free to military service members.
- **Make college more interesting.** Move right into advanced courses.
- **Graduate on time.** CLEP can help you to the finish line if you're a few credits shy of graduating.
- **Satisfy a proficiency requirement.** Demonstrate you've already mastered the content of, for example, a basic math or language course. Great for dual-degree candidates or students just a few credits shy of graduation.

Step 1: Select and contact a CLEP Test Center near you.

CLEP exams are administered at approximately 1,700 test centers located on college campuses across the United States and around the world. Find one near your using the [CLEP Test Centers](#) search. Then, contact the test center directly to find out its registration procedure. Be sure to ask about its service fee and testing schedule, and parking/transportation information.

NOTE: Candidates may not repeat a CLEP exam of the same title within six months. Scores of exams repeated earlier than six months will be canceled and test fee forfeited.

Step 2: Complete a Registration Admission form and mail it with your payment to the test center.

Test fees must be paid by credit card (preferred method of payment) or check or money order made payable to "College-Level Examination Program."

- Each examination is \$87 – read carefully the information contained in Item #19 on the registration form for more details on test fees. CLEP exams are funded by the military for military service members.
- Most colleges charge a nonrefundable administration fee that should be sent to the test center directly.
- The College Board recommends a \$15 administration fee; however, each college establishes its own administration fee and may charge a different amount. Contact your test center to determine its fee and payment policy.

Step 3: Request special accommodations, if applicable.

If you have a learning or physical disability that would prevent you from taking a CLEP exam under standard conditions, you may request special accommodations and arrangements to take it on either a regularly scheduled test date or at a specially scheduled administration. For details, please contact the CLEP test administrator at the college where you plan to take the exam before you register.

Step 4: Request pen-and-paper administration, if applicable.

CLEP exams are administered on computer. If you require a paper-and-pencil CLEP exam administration, contact CLEP directly. Paper-and-pencil administrations are available and the fee for each paper-and-pencil exam is \$120. Please note that immediate score reports are not available with paper-and-pencil testing. You will receive your scores two to three weeks after the testing date.

